

Senior Leadership Team minutes

Monday 14 August 2017

Members

Paul Arnold (Chair)	Deputy Chief Executive Officer
James Dipple-Johnstone	Deputy Commissioner (Operations)
Steve Wood	Deputy Commissioner (Policy)

Attendees

Richard Marbrow	Group Manager Corporate Governance
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Secretariat

Caroline Robinson	Corporate Governance Officer
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1. Introductions and apologies

Apologies were received from Elizabeth Denham, Simon Entwisle and Robert Parker.

2. Matters arising from the previous meeting

Minutes

The minutes of the previous meeting were agreed with minor amendments. The proposed publication of minutes and papers was also agreed.

Actions and decisions

The action points were updated.

3. Organisational Development resource proposal

Issue

Paul Arnold introduced the proposal for the introduction of two Group Manager positions within Organisational Development to further bolster the management and leadership capacity within the department.

It was recognised that there was an increased corporate risk in this area.

Decision

Senior Leadership Team agreed the proposal.

Actions

Paul Arnold to liaise with Mike Collins to start the process to recruit one Group Manager for Organisational Development.

4. Steering Group update

Issue

The minutes from recent Steering Groups were discussed. It was agreed that the steering groups were working well.

5. Any other business

Secondments:

Senior Leadership Team discussed the need to communicate the two recently agreed secondments to the ICO.

Action

Paul Arnold to communicate to all staff about the agreed secondments referencing the recently approved secondment programme.

Operation Cederberg:

One secondment affected Operation Cederberg It was agreed to send a communication to those staff immediately affected with a follow up wider communication to the whole office.

Action

Steve Wood to send out a communication email to those directly affected.